

We take the protection of your personal data very seriously. We handle personal data confidentially and in accordance with the statutory data protection regulations, in particular the EU General Data Protection Regulation (GDPR).

Privacy Policy

As the operator of this website, we are responsible for processing data. If questions regarding the protection of your data arise, feel free to contact us at any time.

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1. General information

What is personal data?

Personal data is any data that allows the data subject to be personally identified, Article 4 para. 1 of the GDPR.

Handling of personal data

The use of this website is possible without giving the name or email address. We obtain such personal data only if you provide us with these, when contacting us through our contact form, simple e-mail or post. We retain this data internally for the purposes of processing your request or order, in accordance with the statutory periods for retaining records set by the Registry Directive. In no event will your personal data be forwarded to third parties without your express consent. Requests in hard copy or electronic form shall be retained in accordance with the statutory periods for retaining records set by the Registry Directive.

We draw your attention to the fact that data transmission over the Internet, e.g. when communicating by e-mail, may involve gaps in security. A complete data protection against access of third parties is not possible.

As a precaution, we contradict the misuse of our own contact data, the publication of which imposes on us the obligation to provide mastheads. We reserve the right to take legal actions in case of not expressly solicited advertising and information material sent by third parties. This also applies to spam e-mails.

How do we collect personal information on our site?

When visiting the website, personal data is collected by our IT systems. These are above all technical data (e.g. Internet browser, operating system or time of the page view, see below at log files). The collection of this data takes place automatically as soon as you enter our website. We need this information in order to ensure the faultless provision of the website.

Deletion resp. blocking of your data

We adhere to the principles of data avoidance and data minimisation. We retain personal data only for as long as it is necessary to achieve the purposes mentioned here or as provided by the various retention periods envisaged by the legislator. After discontinuation of the respective purpose or expiration of these period, the corresponding data will be routinely blocked or deleted in accordance with the statutory provisions.

Which rights do you have?

You have the right to obtain free of charge information about the origin, recipient and purpose of the processing of your retained personal data. You may object to the processing or request data correction, blocking or deletion. You may require a restriction on data processing if we are not yet allowed to delete it due to legal obligations. If you have given your consent to the data processing, you can revoke it at any time with effect for the future.

Right to appeal to a supervisory authority

You have the right of appeal to the competent Supervisory Authority. For privacy-related questions about our website, these are either the State Data Protection Commissioner of Berlin: <https://www.datenschutz-berlin.de//> or the State Data Protection Commissioner in the federal state in which you live or work →

https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html

2. Specific data collection

When you visit our website, our IT systems automatically collect information of a general nature. This information is technically necessary every time you visit a website in order to correctly deliver the content you requested. They are obligatory when using the Internet. They are processed in particular for the following purposes:

- ensuring a trouble-free connection of the website,
- ensuring a smooth utilization of the website,
- evaluation of system security and stability,
- other administrative purposes.

The processing of your personal data is based on our legitimate interest, Art. 6 par. 1 let. F of the GDPR. We do not use your data for personal identification.

Cookies

Technically, data collection takes place via cookies. These are small text files that are filed on your computer and stored by your browser. Cookies do not harm your computer and do not contain viruses. Cookies serve to make our offer more user-friendly, effective and secure.

Most of the cookies we use are so-called „session cookies“. They will be automatically deleted after the end of your visit. Other cookies remain stored on your device until you delete them. These cookies allow us to recognize your browser the next time you visit us.

In general, you can adjust the use of cookies through the settings of your browser. You can adjust your browser to notify you about the insertion of cookies. You can allow to accept cookies in individual cases. You can also exclude this for certain cases or disable cookies altogether. Likewise, you can enable the automatic deletion of cookies when closing the browser. Please note: The deactivation of cookies may restrict the functionality of this website.

On many websites, you see a so-called Cookie Consent during your first visit. We waive this notice because we do not use tracking systems, such as Google Analytics.

Server log files

The hoster of our website collects and retains information in server log files, which your browser automatically transmits to us. These are:

IP address, directory protection log, date, time, pages viewed, logs, status code, data volume, referrer, user agent, hostname accessed.

Your IP address will be stored anonymously. These data will not be combined with other data sources. The retention period is determined by our hoster in accordance with legal requirements: <https://www.mittwald.de/faq/frage/datenschutz-alles-wichtige-zur-dsgvo>

The basis for the data processing is our legitimate interest within the meaning of Art. 6 par. 1 let. b of the GDPR.

Hosters, providers and other third parties

If, in the course of our data processing, we disclose your data to other persons and companies, transmit it to them or otherwise give them access to it, we do so on the basis of a legal permission, because you have consented so in case of legal obligation or on the basis of our legitimate interest.

We have concluded a processing contract with the hoster of our website pursuant to Art. 28 of the GDPR. The hoster commits himself to the privacy-oriented handling of personal data. He assures not to process data outside the EU.

Transfer to third countries

If we transfer your data to a third country, i.e. outside the European Union (EU) or the European Economic Area (EEA), and if these are processed there in the context of the utilisation of third party services or under disclosure, or transfer the data to third parties, this will only take place if it is necessary to fulfil our (pre-)contractual obligations, on the basis of your consent, on the basis of a legal obligation or on the basis of our legitimate interest.

Subject to legal or contractual permissions, we only process the data in a third country if the special requirements of Art. 44 et seq. of the GDPR are met. This is done e.g. on the basis of specific guarantees, such as the officially recognized in the EU level of data protection (e.g. for the USA through the Privacy Shield) or in compliance with officially recognized special contractual obligations (so-called Standard contractual clauses).

3. Individual functions

Contact form

As soon as you contact us via our contact form, you give us your voluntary consent to the storage of your name, e-mail address and requests. This serves to assign the request and the subsequent answer. Giving further data is optional. This data is used only for communication between us. We shall not forward it to third parties. Upon completion of your request, your personal data will be automatically deleted.

Open Street Map

We include a map of the Open Street Maps service provided by OpenStreetMap Foundation, 132 Maney Hill Road, Sutton Coldfield, West Midlands, B72 1JU, United Kingdom. If you use this map for orientation, your IP address and location data may be processed by the provider. This is done with your consent within the meaning of Art. 6 para. 1 let. f of the GDPR, as a rule via the settings of your mobile device. The data is processed within the EU.

Further information about the data protection by the service provider:

https://wiki.osmfoundation.org/wiki/Privacy_Policy

https://wiki.osmfoundation.org/wiki/Pri..._y#Map_Data

https://wiki.osmfoundation.org/wiki/Lic..._Legal_FAQ

Online presence in social media

We maintain online presence on Twitter in order to communicate with active customers, interested parties and users and to inform you there about our services. When visiting these networks and platforms, the terms and conditions and data processing guidelines of the respective operators shall apply.

Unless otherwise stated in our Privacy Policy, we process users' data as long as they communicate with us within social networks and platforms, e.g. write posts on our online profile or send us messages.

Further information about the data protection by Twitter:
<https://twitter.com/de/privacy>

4. Concluding remark

Updating of this Privacy Policy

We regularly update this Privacy Policy in order to always comply with legal requirements. For your next visit then the current Privacy Policy shall apply. Stand: June 2018

Source: We have created this Privacy Policy i.a. with the data protection generator of [activeMind AG](#) and adapted it linguistically. It contains older, still up-to-date parts of the data protection generator of e-Recht-24.